

WASHINGTON ISLAND SCHOOL DISTRICT
Committee of the Whole Meeting
Monday, September 21, 2020 at 6:00 pm.
Open and Closed Session in the School Library
APPROVED MINUTES

Due to the COVID-19 virus and current Public Health Emergency, emergency and necessary precautions have been put in place to ensure safety of Board of Education/Committee members and the public. Board of Education/Committee members may participate through virtual/remote conferencing for this meeting. Members of the public will also be able to access and monitor this meeting by joining the virtual/remote conference using the following link:

Join Zoom Meeting <https://us04web.zoom.us/j/75325736706?pwd=ZDk2QlZXQ1daUUUvXkZVnM0tidkJMdz09>

Meeting ID: 753 2573 6706 Passcode: rSf4Zn

Upon reasonable notice, appropriate accommodations will be provided for people with disabilities or any person who is unable to access the virtual/remote meeting. For additional information or to request accommodations, please contact Sue Cornell at (920) 847-2508 or sue.cornell@island.k12.wi.us. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

Call to Order and Pledge of Allegiance- President Amy Jorgenson called the meeting to order at 6:00 p.m. Administrator of Business Services: Sue Cornell; Principal/Curriculum Director: Michelle Kanipes; Community member in person: Don Riewe; **All other meeting participants attended the meeting remotely using the Zoom platform.** Board members: Mike Thielke, Amy Jorgenson, Kirsten Purinton,, Bob Wagner, Sara Sorensen; Other District Employees: Alyssa Wagner, Marleen Ehrlich Johnson, Margaret Foss, Jessica Dennis, Zuzka Krueger; Community Members: Liz Pratt, Laura Findlay, Steve Kretzmann.

MSP (Thielke/Sorensen) to approve the agenda as posted. Approved 4-0.

Agenda Items:

Open Session Agenda Items:

1. Learning and Technology - The District would like to extend an opportunity for families to rent a computing device for their students' home use, A signed device rental agreement and rental fee would be required. All students still would have a device to use in the school building for free.
2. Review student handbook - Under the attendance section, notice that virtual students are required to log-in for each class time along with in-person students. Covid-19 protocols and information were also added to the handbook.
3. Review athletic code - Mike Thielke requested legal guidance for wording changes in two sections in the code.
4. Review school safety plan - The school safety committee (Michelle Kanipes, Officer Gary Schultz, Sue Cornell, Jenny Nickell of Emergency Services, and board member Kirsten Purinton) met to review and update the plan. Officer Schultz also conducted a building walk through prior to and during a fire drill and provided recommendations for increased safety. Covid-19 protocols and information were also included in the plan.
5. Youth apprenticeship agreement - An apprenticeship program with the Luxemburg-Casco School District, Door County Economic Development Corporation, and our District utilizing WI Department of Workforce Development grant monies. There is no cost to the District for our students to participate.
6. Parking lot bid from town - Jon Mann, from the Town of Washington, submitted an estimate of \$2,100 to regrade and add gravel to the back parking lot. This would be a cooperative effort between the two municipal groups using Town equipment and materials without any mark-up on goods or services.
7. Discussion of extra fascia - The District has steel fascia material to sell leftover from last summer's roofing and new fascia project. The District is going to sell the materials in an attempt to recoup some or all the costing. The material is non-refundable.
8. Face mask policy - The Governor's emergency order #1 regarding face coverings inside buildings is currently set to expire on September 28. The District will need to have policy and procedure in place for when the order expires.
9. Employee handbook Covid-19 appendix - The Committee will meet on Monday, September 28 in the morning to review the employee handbook and address changes needed in light of Covid-19.

10. Trap team coaches - Sue Cornell and Eric DeJardin have agreed to coach the trap team, they will need letters of appointment approved for this duty.
11. Bucks Bulletin - Alyssa Wagner has agreed to continue as the Bucks Bulletin Coordinator, and will need a letter of appointment approved for this duty.
12. Budget review - The committee meeting had to be canceled earlier this morning, the budget will be reviewed next Monday.
13. Review payables - - The committee meeting had to be canceled earlier this morning, the payables will be reviewed next Monday.
14. The District distributed a letter from the Door County Public Health Department concerning a positive case of Covid-19 by a virtual student who had not been in the building this school year. Family members in the school building left as soon as results were known and will quarantine for the required time indicated by the Public Health Department.

Action Items

1. **MSP (Jorgenson/Thielke)** to approve of the student rental device agreement. Approved 5-0.
2. **MSP (Wagner/Sorensen)** to approve the intergovernmental agreement in the amount of \$2100 with the Town of Washington for grading and adding gravel to the back parking lot. Approved 5-0.
3. **MSP (Wagner/Jorgenson)** to approve the letters of appointment in the amount of \$500 each for both seasons (Fall and Spring) for the two Trapshooting Team coaches, Sue Cornell and Eric DeJardin. Approved 5-0.
4. **MSP (Wagner/Thielke)** to approve the letter of appointment in the amount of \$1,000 for Alyssa Wagner as the Bucks Bulletin Coordinator. Approved 5-0.
5. **MSP (Sorensen/Thielke)** to approve the Youth apprenticeship agreement. Approved 5-0.

Please note that this section of the meeting will have a separate zoom identification and the public and media is not allowed to attend this portion of the meeting.

Closed Session

MSP (Wagner/Sorensen) to convene in Closed Session pursuant to Wisconsin Statutes §19.85(1)(a),(c),(e),(f); 118.125;120.13 considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; considering financial, medical, social or personal histories or disciplinary data of specific persons except where par. (b) applies which, if discussed in public, would most likely have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Roll Call vote: Sorensen-aye, Wagner-aye, Thielke-aye, Jorgenson-aye, Purinton-aye. Approved 5-0.

1. Pupil services

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MSP (Wagner/Purinton) to return to Open Session at 8:00 p.m. Roll Call vote: Jorgenson-aye, Wagner-aye, Thielke-aye. Sorensen-aye, Purinton-aye. Approved 5-0.

MSP (Wagner/Thielke) to adjourn the meeting at 8:01 p.m. Approved 5-0.